

General notes for applicant

1. This application form sets out the standard information which is required for a Radio Amateur Visitor's Licence.
2. Prior to completing an application, applicants are advised to read the **Radio Amateur Licence Guidelines**: <https://www.icta.mu/radiocom-radio-amateur-guidelines>
3. All fields are mandatory unless stated otherwise. You are invited to complete your application in **dark ink in BLOCK LETTERS**. Please note that illegible, unclear or incomplete application forms may delay the processing of this application or may even cause it to be set aside.
4. The applicant is required to submit a complete application, where all sections of the application form have been completed. An application cannot be processed until the Information and Communication Technologies Authority (ICTA) has received a complete application.
5. In certain cases, the ICTA may seek further information or clarification from the applicant.
6. Whenever documents are required as evidence, the applicant is kindly requested to provide legible copies and mark same for ease of reference. Please also note that documents must be furnished in English or French.
7. The applicant should use the prescribed form "Application for Radio Amateur Visitor's Licence (RA25)" available on the ICTA website (www.icta.mu) and submit same for processing. Completed applications should be forwarded to:-

The Information & Communication Technologies Authority (ICT Authority)
Level 12, The Celicourt,
6, Sir Celicourt Antelme Street,
Port Louis,
Republic of MAURITIUS
Fax: +(230) 211 9444
Email: icta@intnet.mu

8. Should you have any queries regarding these guidelines or on the licensing process, same may be directed to the attention of the Engineering Department of the ICTA, on the above address.
9. You may wish to note that it is an offence under the First Schedule of Section 24 of the ICT Act 2001 (as amended) to operate a radio amateur station without an appropriate licence.

INFORMATION AND COMMUNICATION TECHNOLOGIES AUTHORITY (ICTA)

Level 12, The Celicourt 6, Sir Celicourt Antelme Street Port Louis Mauritius
Tel.: (230) 211 5333/4 Fax: (230) 211 9444 email: icta@intnet.mu

APPLICATION FORM FOR A RADIO AMATEUR VISITOR'S LICENCE

SECTION 1: APPLICANT DETAILS

Full Name:..... Occupation:

Postal Address:.....

Date of Birth:..... Nationality:.....

Place of Birth:..... Telephone No.:.....

Email Address:..... Fax No:.....

SECTION 2: LICENCE APPLICATION DETAILS

Specify if : ☐ New application ☐ Amendment to licence details ☐ Renewal ☐ Cancellation

Give particulars of existing/past Radio Amateur licence held with this Authority:-

Licence Ref:..... Date of issue:..... CallSign:.....

Intended Period of stay: From To:

Main station address (local).....

Alternative Address.....

Mobile (or maritime mobile) Location.....

Special Call Sign Request:-.....

Purpose of Call Sign Request:-.....

Duration of Request:- From To.....

SECTION 3: LICENCE & QUALIFICATIONS HELD

Class of Licence held in home country: Call Sign:.....

Issued by:..... Validity period:..... Date of issue:.....

Qualification:..... Certifying Body:..... Date of issue:

SECTION 4: EQUIPMENT DETAILS

Manufacturer/Make/model	Power	Emission	Freq band of operation	Serial No

SECTION 5: DOCUMENTS/INFORMATION TO BE ENCLOSED WITH APPLICATION

Manufacturer/Make/model	Power	Emission	Freq band of operation

SECTION 6: DECLARATION BY APPLICANT

Mark doc as:	Information required	Please tick as submitted
DOC A	photocopy of passport	<input type="checkbox"/>
DOC B	photocopy of licence held in home country	<input type="checkbox"/>
DOC C	photocopy of qualifications held	<input type="checkbox"/>
DOC D	2 Passport size photographs	<input type="checkbox"/>
DOC E	Full name, address and phone details of local contact	<input type="checkbox"/>
DOC F	Letter of approval from the owner of the premises for the installation of amateur radio antenna	<input type="checkbox"/>
DOC G	Schematic diagrams of the proposed antenna installation (if any).	<input type="checkbox"/>

I hereby certify that the information provided in this application is to the best of my knowledge true and complete and understand that I may be liable for breaches of the Information and Communication Technologies Act 2001 (as amended) based on the provision of inaccurate information or misdeclarations contained in this application.

In accordance with the ICT Act 2001 (as amended), I accept responsibility for the installation, maintenance and operation of the system if approved.

I accept that the licence does not confer any right of ownership of the frequency spectrum, and agree to abide by all conditions of the licence and any direction made by the ICT Authority from time to time.

I confirm that no change will be made in any of the foregoing without prior approval of ICT Authority.

Applicant's signature:

Signatory's name:

Date:

SECTION 7: OFFICE USE

	ok	Remarks
All required fields duly filled in	<input type="checkbox"/>	
All documents submitted	<input type="checkbox"/>	
Application signed	<input type="checkbox"/>	
Date of notice		
Date Letter to PMO		
Date Reply from PMO		
Date of determination of application		
Date of inspection/survey		
Inspection remarks		
Call Sign issued		
Payment details		
Date of Issue of licence		
General remarks		